

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
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St Dennis  
St Austell  
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25<sup>th</sup> November 2019

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend the **Ordinary Council Meeting** to be held in the **Claytawc Centre**,

**Fore St, St Dennis on Tuesday 3<sup>rd</sup> December 2019 at 7.00pm** for transacting the following business.

Yours faithfully

*Lynn Clarke*

Lynn Clarke  
Clerk St Dennis Parish Council

**Members of the public are most welcome to attend all Council meetings.**

## **AGENDA**

### **1. Apologies**

To receive and approve apologies.

### **2. Declarations of Interest**

- a) *To receive disclosures of Pecuniary Interests;*
- b) *To receive disclosure of Non-Registerable Pecuniary Interests;*
- c) *To disclose the receipt of hospitality or gifts over the value of £10 and*
- d) *To receive written requests for dispensations on items to be discussed at the meeting*

**N.B:** *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

### **3. Public Participation (to include Cornwall Councillors Report)**

*Standing Order '3f' - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.*

*Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.*

- a) *Public Participation*
- b) *Cornwall Councillors Report*

- 4. To adopt the Minutes of the Parish Council Meeting of the held on the 5<sup>th</sup> November 2019(emailled)**
- 5. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:**
  - a) General Purpose, Finance Staffing & Audit – To agree the Revised Financial Regulations, to agree the budget 2020-21, to agree the Enniscaven Notice board works, to agree the review of the Lone Working and Home Working Policies.
- 6. Matters Arising – Information Only**
- 7. Clerks Report**
- 8. To discuss and agree Cllrs having read only access to the Scribe Accounts System.**
- 9. To retrospectively agree to safety boots and workwear at a cost of £148.87.**
- 10. To discuss and agree staff training requirements and costs.**
- 11. To discuss and agree a replacement laptop and associated costs.**
- 12. Update on the Neighbourhood Plan.**
- 13. Update for the Parish Council Surgery.**
- 14. To discuss ideas for the 75<sup>th</sup> Anniversary of V.E. Day.**
- 15. Reports from Outside Bodies.**
- 16. Consultations/Surveys received up to time of meeting**
- 17. Highways and Footpath Matters**
  - a) Footpaths
  - b) Highway Issues
- 18. Grant Requests**

*To consider grants received up to the time of meeting.*  
*To discuss previous application and response received.*
- 19. Correspondence Received**

*To consider correspondence received up to the time of the meeting – To be tabled*
- 20. Financial**
  - a) *To approve November's payment to creditors and income as presented (to be tabled)*
  - b) *Approve the bank balances as at 31<sup>st</sup> October 2019.*
- 21. Items for next agenda**

*Standing Order 3e*

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.*

**22. Confidential Items**

*Staffing.*

*Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.*

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**

**WORKING FOR THE PARISH OF ST DENNIS**